

**Minutes of NDP Steering Group meeting 26<sup>th</sup> September 2018**  
**held at the West Lane Baptist Church, Haworth 7pm**

Present: Tito Arana (Chair), Mike Dando, Andy Longden, David Mahon, David Senior and Mags Smith

**1. Apologies:** Peter Hill

**2. Minutes of the meeting of 23<sup>rd</sup> August 2018 - Approved**

Due to holidays and health issues, if Peter hasn't completed the application for funding, Andy will take it over.

**3. Parish Council meeting 24<sup>th</sup> September**

The full Parish Council meeting went well and the groups appreciation was given to Mike and his team for all the hard work. There are now 3 actions following the approval

1. Give the go ahead to the graphic designer and map producer.
2. Can now proceed with screening report
3. Put into action Regulation 14 consultation.

**4. Design of document and proposals map – including photos**

The Plan will run to approximately 100 pages in A4 colour.

It was agreed the front cover would follow the colour and design of the Policy Intention Document. The front cover would be like Otley's NDP the photos inside will be traditional. Everything will be included on one map.

Mags to send Mike the electronic copy of the PID and the NDP and Parish Council logos. Around 50 hard copies will be printed for distribution to key places in the villages

**5. SEA/HRA Screening Report**

We are still awaiting a confirmation letter from BMDC. Rachel will chase this up.

Actions in Rachel's email of 7<sup>th</sup> Sept will follow. When letter from BMDC received, it should be sent to Natural England, Historic England, Pennine Prospects and South Pennine Moors Partnership. The Screening report should then be uploaded to the PC website and BDMC's website.

**6. Regulation 14 requirements**

Worth Reading inclusion of the NDP summary is underway. Houses that are not on a distribution list will be done by the Village Warden for Haworth and David S for Cross Roads. The drop in sessions have been arranged, dates and venue below.

Hard copies of the Plan and map will be printed and distributed, with permission, to: WV Contact Point, Primary Schools receptions, Medical & Dental Centres, Care homes, Churches, VIC, Wuthering Heights in Stanbury, Parkside Social Club, Sports Clubs, Haworth Village Hall, Old School Rooms. Also available at Keighley Library and Town Hall.

Hardcopies will also be available at the Drop In Sessions.

Mike will supply details for PC and BDMC website. Social Media and the Keighley News will be informed.

Mike will put the list together and send consultation letter to Mags.

**7. Website**

Details are still being uploaded. Mike will check what is missing and get back to Mags.

- 8. Drop in Dates:** 12<sup>th</sup> November – Lees Primary School  
13<sup>th</sup> November – Stanbury Village School

22<sup>nd</sup> November – West Lane Baptist Church  
All 7pm-9pm

9. **To confirm the date of the next Steering Group meeting.**  
**Thursday 18<sup>th</sup> October 2018** at West Lane Baptist Church  
Projector and screen required.

There being no other business the meeting closed at 8.10pm