

Minutes of NDP Steering Group meeting 23rd August 2018

held at the West Lane Baptist Church, Haworth 7pm

Present: Tito Arana (Chair), Mike Dando, Andy Longden, David Senior and Mags Smith

1. Apologies: Peter Hill and John Huxley

2. Minutes of the meeting of 12th July 2018 - Approved

3. Neighbourhood Plan Pre-submission Document

Version 8 had been circulated, this is the final draft which is good to go to the Parish Council for approval. Mike will send before 7th September to Mags for distribution to Councillors before their meeting on 24th September where approval will be sought.

Thanks were given to Mike for an excellent document.

4. Draft NDP Summary – newsletter copy

Mags circulated a copy of the newsletter summary in A5 and A4 size. It was agreed the A5 size should fit inside the Oct/Nov Worth Reading with the front page of WR advertising the enclosed summary. This will be distributed to residents along with the magazine but some will have to be hand delivered to those streets which are not covered by distributors, the group will deliver these.

It was agreed that there should be mention of CIL on the front page of the summary. Mike will action.

- **Time line – subject to approval by the Parish Council at 24th Sept meeting.**
6 weeks Statutory Reg.14 consultation – Friday 26th October – Friday 7th December
Drop in sessions Monday 12th Nov, Tuesday 13th Nov and Thursday 22nd Nov. One at each village.

5. EU Screening Opinion Report

Mike reported that Bradford Council had signed off on the Screening Report. The 3 week consultation ran to 20th August. Responses have been received from Natural England, Historic England, Pennine Prospects and South Pennine Moors Partnership. These four were all happy with the contents. The only response not received is from the Environment Agency. Mike has given them until the 31st August to respond.

The final stage is to draw up a Determination Statement which has to be signed by the Parish Council and Bradford Council.

6. Website

John Sargent is updating the headings on the NDP website and has offered to upload documentation at the same time. Mike has sent a list of items which have to be uploaded before the consultation begins. Mike will check content once uploaded to ensure everything is on there.

Mags will check with John that he is happy to upload all the items and to ask him to give permission to Lisa and Mags to upload items as once the consultation starts there will be items to upload at short notice and John may not be able to fit this into his work schedule.

7. Project Plan

Mike thought we were on course for a March/April 2019 submission, dependent on the amount of comments/amendments to be made following the Reg.14 consultation, but this was achievable.

Peter to be asked how he is getting on with the Locality Funding application.

8. To confirm the date of the next meeting.

Wednesday 26th September 2018 7pm venue to be confirmed.

There being no other business the meeting closed at 7.45pm